



St. Anne's

Primary School

60 KNEES ROAD, PARK ORCHARDS, VICTORIA 3114

POLICY: STRAWBERRY FAIR FUNDS ALLOCATION POLICY

POLICY RATIONALE:

To ensure due process is given to the allocation of funds raised by or on behalf of the school from the Strawberry Fair.

POLICY AIMS:

To provide criteria for the allocation of funds raised from the Strawberry Fair.

POLICY IMPLEMENTATION:

Prior to a decision being made as to how to allocate funds raised by or on behalf of the school from the Strawberry Fair the following should be taken into consideration in determining the allocation of those funds:

- Relevant School Policies and Budgets. E.g furniture and equipment
- Strategic plans including the 'Capital Works Five Year Plan' and 'School Improvement Plan'.
- Asset register. E.g computer and technology equipment.
- Parents Association planned project expenditure.
- Staff feedback.
- Student and parent feedback.

Where possible a decision should be made regarding the allocation of funds raised from the Strawberry Fair in Term 4 of the preceding school year. The Principal, in consultation with the School Education Board will make the final decision regarding fund allocation.

This will be communicated to the school community via the newsletter as soon as practical after a final decision is made.

The allocation of Strawberry Fair funds should be documented and a recommendation for the expenditure of funds be made by the Education Board to the Principal.

EVALUATION:

Evaluation of the Funds Allocation Policy will take place every four years or when necessary.

This policy was reviewed in 2015

The next review will be in 2019